



Privacy Policy

Our commitment:

We understand the importance of protecting your personal information. We are committed to protecting the privacy and security of personal information in our custody. We do so by following relevant laws and best practices. At Go Smile, K.Dufour RDH is the privacy officer. All staff members who come in contact with your personal information are trained in the appropriate use and protection of your information. Storage, retention and destruction of your personal information complies with existing legislation, and privacy protection protocols. Be assured, we are committed to ensuring that you receive the best quality care and collect only the information relevant to doing so.

How we are using your personal information:

Personal information is information that can be used to identify you. It includes details like your name, address, phone numbers, health history, dental records, financial transactions etc. Only necessary information is collected about you and we only share your information with your consent. We collect use and disclose information for the following purposes:

- To assess your health needs
- To deliver safe and efficient individualized care and advise you on treatment options
- To communicate with other treating healthcare providers
- To enable us to contact you
- To allow us to complete/submit dental claims for third party adjudication and payment
- To invoice for goods and services
- To process financial transactions including credit card and debit payments
- To collect unpaid accounts
- To prepare materials for the Health Professions and Review Board (HPRB).
- To comply with agreements/undertakings by the member with the college of Dental Hygienists of Ontario for regulatory and monitoring purposes.
- To permit potential ,advisors, practice brokers and purchasers to evaluate the practice, conduct audit in preparation for practice sale.
- To assist this practice in compliance with all regulatory requirements and to comply generally with the law

Your information may be accessed by regulatory authorities under the terms of the regulated health professions act (RHPA) for the purposes of the college of dental hygienists of Ontario fulfilling its mandate under the RHPA, and for the defence of a legal issue.

We will not under any circumstances supply your insurer with your confidential medical history. In the event this or any other unusual request is made, we will forward the information directly to you for review, and for your specific consent.

By signing the consent section of this Client Consent form, you have agreed that you have given your informed consent to the collection, use and/or disclosure of your personal information for the purposes that are listed.



Privacy Policy

Personal Data Protection:

Dental records are collections of sensitive personal client information compiled to allow dental hygienists and other Dental Healthcare Providers to provide dental treatment, provide continuity of care and maintain optimal standards of care. Original dental records compiled by a dental hygienist are the legal property of the dental hygienist.

In dissemination of the information contained in their records dental hygienist require clients to provide complete, accurate and intimate Health details in order to provide safe and effective treatment. Therefore ownership of original dental records obligate the security and confidentiality of the information contained therein which may be developed only with the permission of the client except when otherwise required by the law.

Client release of information must be informed, must be specific and afford the client the opportunity to review for events other than those that be with a client's request. Clients are entitled to receive dental hygiene care in a confidential setting free of third-party intrusion. Release of client information to third parties must adhere to the basic principles of confidentiality and client rights outlined above with the intention of enabling clients to review any and all third-party benefits to which they may be entitled. It becomes a responsibility of the dental hygienist or other Dental Health Care Providers to protect the confidentiality and privacy of their clients. No third-party agency for example (government of Canada or CRA) can demand access to client dental records except with specific client consent in writing by legal statute or by court order. If you feel your concerns have not been addressed, you have the right to contact your provincial Privacy commissioner or privacy ombudsman.

Email contact consent:

By signing the consent section of this Client Consent form, you have agreed that you have given your informed consent to correspond and be contacted via email with Go Smile and may be sent treatment follow up information, appointment reminders and information on promotions in compliance with Canada's anti spam legislation. <http://fightspam.gc.ca>

Alternately, If you choose to contact Go smile via email we shall consider consent to correspond via e-mail is implied and will respond accordingly.

How to Contact Us:

Website: gosmile.ca

Email: gosmile.dhcare@gmail.com

Phone: 519-551-0416

Client/Guardian Signature: _____ Date: _____